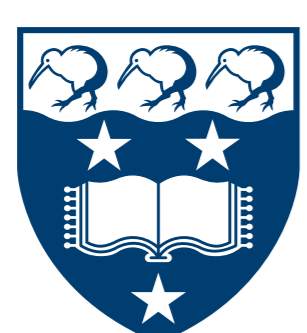


# ENV Research Facilities Authorship and Acknowledgement Guidelines

1. Publications that contain any data collected using the ENV instruments and laboratory facilities must acknowledge all labs, instruments, and facilities used and any staff, students, or researchers who provided assistance.
2. Organisations responsible for funding the work performed in ENV facilities must be acknowledged including the University and grants.
3. Any assistance above the routine level, with any staff providing expertise and scientific input in experimental setup, acquisition, and/or analysis must be recognised with co-authorship on resulting publications.
4. Inform the lab manager of any publications resulting from the use of ENV lab facilities and instrumentation.

## Example Authorship and Acknowledgement Activity Matrix

Sample Acquisition/ Preparation	Standard protocol sample acquisition/ preparation procedure	Simple Acknowledgement
	Development of new sample acquisition/ preparation protocol. Adapting existing protocol for new application	Technical Staff Member Co- authorship
Data Acquisition	Training users in proper data acquisition techniques. Routine data acquisition	Simple Acknowledgement
	Design or re-design of experiment. High level data acquisition requiring staff expertise	Technical Staff Member Co- authorship
Data Analysis	Basic Data analysis help and advice. Recommending analysis software tools	Simple Acknowledgement
	Constructive data analysis and interpretation.	Technical Staff Member Co- authorship



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